

**Village of Covington Ohio
Record of Proceedings
Covington Village Council Meeting
September 28, 2009**

Covington Village Council met in regular session on Monday, September 28, 2009 at 7:00 p.m. in the Covington Government Center with the following members present: Marc Basye, Scott Tobias, Doris Beeman, Dick Rice, Edward L. McCord and Ann Bell. Mayor Donna K. Dewey presided at the meeting. Lenee Brosch from the law firm of Shipman, Dixon & Livingston was also present.

Pledge of Allegiance was given to the flag.

Minutes of September 14th & 16th: Rice said correction to September 14th minutes for Lands & Building Committee was security cameras were supposed to be on agenda but didn't make it on the agenda. Dewey said she had requested itemized price list of the proposal, list of references and proof of insurance from the camera company. Rice said they are doing schematics and he hasn't received that yet

Motion was made by McCord and seconded by Basye to accept minutes as amended.
Roll call: all ayes.

Fund balances were reviewed. Motion was made by Beeman and seconded by Rice for payment of bills.

Rice requested time sheets for all employees be placed in Council packets. Also, questioned was bill for Public Agency Training Council, arson school for Chief Harmon. Roll call on bills: all ayes.

Jay Wackler, Chamber of Commerce President, was present wearing a shirt that will be sold beginning the weekend of the Fort Rowdy celebration. Shirts commemorate the 175th anniversary of Covington to be celebrated next year. Any money made off sale of shirts will go into treasury of Chamber and then back to community.

Dewey inquired if council members were able to get transportation for Fort Rowdy parade this Saturday. Thus far, no one has found transportation for the council; Tobias is still working on it and will advise Dewey tomorrow so she can advise parade committee if they need to provide transportation.

Rice asked that copies of police department job descriptions be given to Council members. Job descriptions were approved by previous council; it was just not included in policy and personnel manual. Since there are new council members who have not seen the job descriptions, it will be placed in council packets.

Rice reported on quote from Francis Office Supply for chairs for the executive session room. There were two quotes for two different chairs; Rice recommended the chair for \$179.00 as not used in council chamber room.

Motion was made by Rice and seconded by Beeman to purchase twelve (12) chairs at cost of \$179.00. Roll call: all ayes.

Next meeting there will be quote for table for department heads to sit at during council meetings.

Tobias, Council Planning & Zoning member, reported repair work was done at 115 N. Wall Street that included replacement of sidewalk, curb and gutter. Contractor left a rough edge along the curb that has to be saw cut and then resealed. Estimated cost for repairs from Bob Kendig, Street Superintendent, is \$500.00 for cost of labor, equipment and asphalt. Rice said contractor, Denny Robinson, should be sent letter advising him Village will do repairs and bill him for the work. Another option suggested was having Robinson do the repairs with Kendig there to supervise.

Dewey said sidewalk doesn't match either. Tobias said this was a separate issue.

McCord said if our Street Department does it, work will match our specifications and would be done on our time schedule, not the contractor's.

Tobias said Denny Robinson doesn't get permission to do work in our community.

If he doesn't get a permit, that's a separate issue.

Motion was made by McCord and seconded by Basye for the Street Department to do the work at 115 N. Wall Street and sent contractor bill upon completion. Roll call: all ayes.

Hiring Procedures: Brosch said she had reviewed the document as prepared by the ordinance committee. She said pursuant to the Ohio Revised Code some positions are filled by the Mayor with approval by the legislative authority; this should be added to Hiring Procedures. Hiring Procedures to be on agenda for next Council meeting.

It was asked that everyone look at Section Nine of the Salary Ordinance.

Patrolman Steve Blei, representing police department, reported the following : Permits have been obtained for fireworks for this weekend's Fort Rowdy celebration.

Rieck should be here Tuesday to start work on air balancing.

ODOT was advised about Fort Rowdy Parade.

Gary Lavey has been contacted about doing repair work in Police Clerk office.

Butch Boehringer, BPA representative, had no report for tonight's meeting.

Motion was made by Rice and seconded by Beeman to adjourn into Executive Session at 7:30 to discuss personnel/hiring. Roll call: all ayes.

Motion was made by Rice and seconded by Basye to reconvene in regular session at 8:00 no action taken. Roll call: all ayes.

Motion was made by Rice and seconded by Basye to adjourn into Executive Session at 8:00 to discuss personnel/hiring. Roll call: all ayes.

Motion was made by Rice and seconded by Tobias to reconvene in regular session at 9:00 with no action taken as result of Executive Session. Toll call: all ayes.

Rice, referring to last Council meeting, said Council cannot go into executive session to discuss security for corporation; security for public body or public official would be discussed in executive session per Ohio Attorney General. Corporation is not public body.

Brosch said she thought security at last meeting was referring to security cameras in the building.

Basye said work we do with private contractor, nothing to do with security cameras

Motion was made by Bell to adjourn at 9:00.